

## Found on the Learning Library

### Booked

"Booked" - The learning activity has been selected to your development plan, but not yet started. It may be an in-person class or a webinar that has not yet happened, or an online learning activity has not yet begun.

### In Progress

"In progress" - The learning activity is currently in process, usually an online learning activity that you are in the middle of completing.

### Suggested

"Suggested" - The learning activity has been suggested by your supervisor to take. May be mandatory.

### Complete

"Complete" - The learning activity has already been completed by you. You are welcome to revisit the learning activity or book into it again.

### Recommended

"Recommended" - The learning activity is recommended by other learners or because others who have taken similar learning activities to you have also taken this learning activity.

## Found on your development plan

### MANDATORY

"Mandatory" - The learning activity is required to be completed by either your supervisor or the university. Usually accompanied by a due date.

### ATTENDED

"Attended" - The learning activity has been marked as attended by the instructor.

### DID NOT ATTEND

"Did not attend" - The learning activity has been marked as not attended by the instructor. Re-book this learning activity to participate.

### ATTENDANCE PENDING

"Attendance pending" - This learning activity was marked by you as done but has not had instructor verification yet. Once the instructor verifies attendance, it will indicate as either "Attended" or "Did not attend" on your development plan.

## Fun Fact:

Once a learning activity is taken, you can "like" the learning activity by selecting "Rate and give feedback" below "Thank you for completing this learning activity."

This shows on the Learning Library with a "thumbs up" icon. It is also viewable on your development plan if you are booked in the learning activity as "View comments".

